



## **JOB DESCRIPTION**

### **Class Teacher (Maternity Cover)**

### **MEAD ROAD INFANT SCHOOL**

Responsible for the teaching and well being of the pupils assigned to you by the Head of School and to carry out all duties required of a teacher as specified in the current Teacher's Pay and Conditions document.

#### **Responsibilities**

In line with school policies carry out the following:

#### Planning

- Plan independently a broad, balanced, relevant and stimulating curriculum.
- To plan, prepare and deliver learning appropriate to the needs of all learners whatever their abilities, ethnicity, gender and special needs, in line with the statutory requirements of the curriculum.

#### Assessment

- To assess and record the progress of every child. To monitor progress and take action when necessary in consultation with the Head of School, to raise attainment of those not achieving as expected.
- To use data effectively to track children's progress.
- To evaluate the impact of any additional intervention and support for groups or individuals.

#### Teaching

- To have a good knowledge of the National and Early Years Curriculums.
- To be aware of the different learning styles of the children and use effective and appropriate teaching methods to teach the curriculum.
- To have high expectations of the attainment of every child and make adaptations to the curriculum or teaching methods as appropriate.
- To support the children in developing effective learning skills and behaviours.
- To engage and motivate children in their learning.
- To maintain high standards of behaviour in the classroom and in school as a whole.
- To provide a classroom environment that promotes effective learning and enables children to be independent learners.

- To provide children with opportunities to manage their own learning and become independent learners.
- To take responsibility for the management of support staff, volunteers and students in the classroom.

### Parent Partnership

- To foster good relationships with children, parents and colleagues.
- To provide home learning activities which extend and challenge the childrens learning.
- To report to parents on their child's academic, social and emotional progress.

### Wider Professional effectiveness

- To be collectively responsible with all other staff for ensuring the implementation of the five principals of Every Child Matters and for high standards of behaviour.
- To take part in the agreed procedure for your performance management in the school.
- To supervise children at playtimes as required.
- To be committed to safeguarding children.
- To communicate and consult with outside agencies about children's progress and attainment.
- Undertake any other duties commensurate with the level of the post, as required to ensure the efficient running of the school.

### Equalities

- Ensure implementation of the school's equal opportunities policies and its statutory responsibility with regard to other individuals and service delivery.

**NB This job description maybe reviewed, if necessary, at any time and it maybe amended after consultation with you.**

Signed:

Dated: